

Our Ref: Results18

16 July 2018

Dear Student

### **Results Days 2018**

GCSE Results - Thursday 23rd August 2018 8.30am - 11.30am

Firstly, I would like to thank you for your hard work over the past year; I am sure that this will be reflected in your results. On Thursday, 23rd August 2018, the day that results are released, the academy will be open from 8:30am for Year 11 students to collect their results.

In order to collect your results, you should use the main entrance at Armthorpe Road to access the academy before coming into the main hall to collect your results envelope. Before collecting your results, you will be asked to read and sign two forms, one is regarding enquiries about results and appeals and the other is regarding access to scripts. If you are not able to collect your results in person, we require that the person collecting on your behalf present a signed note confirming that they have your permission; they will also need to bring photo ID.

No results will be released without signed consent.

When you receive your results can I ask that you check your results carefully. If you have any concerns regarding your overall results i.e. you think there is a major mistake with the grade, please see the Head of Department for the subject you have the concerns with.

If the Head of Department cannot explain the reason why the grade is as it is, then, they will help you complete an EAR form (Enquiries about Results and Appeals). Once the academy have the result of your appeal we will notify you, by letter, informing you of the result.

From the 29th November 2018 until the 18th December 2018 you will be able to collect your official Examination Certificates. Please ensure you collect in person, from the academy, as we require you to sign for receipt. If your certificates are available any earlier, the date will be published on the Academy Web Site and on Facebook.

Finally, on behalf of all the staff we would like to say how proud and privileged we feel to have worked with such a motivated and diligent group of students.

We wish you all the very best for your future.

Yours faithfully



Michael Grant  
Vice Principal