Outwood Academy Danum



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> > Principal: Mrs Mandy Crane

Dear student,

Firstly I would like to thank you for your hard work over the past year; I am sure that this will be reflected in your results. On Thursday, I7th August 2023, the day that results are released, the academy will be open from 8:00am for Year I3 students to collect their results.

In order to collect your results, you should use the main entrance at Armthorpe Road to access the academy before coming into the new build to collect your results envelope from the new sports hall. Before collecting your results, you will be asked to read and sign two forms, one is regarding enquiries about results and appeals and the other is regarding access to scripts. If you are not able to collect your results in person, we require that the person collecting on your behalf present a signed note confirming that they have your permission; they will also need to bring photo ID.

No results will be released without signed consent.

When you receive your results check your results carefully. If you have any concerns regarding your overall results i.e. you think there is a major mistake with the grade, please see the head of department for the subject you have the concerns with.

If the head of department cannot explain the reason why the grade is as it is, then they will help you complete an EAR form (Enquiries about Results and Appeals). Once the academy have the result of your appeal, we will notify you, by letter informing you of the result.

Your official examination certificates will be available to collect from November. When they are ready for release we will publish the date on the academy website and Facebook. Please ensure you collect in person, from the academy, as we require you to sign for receipt.

Finally, on behalf of all the staff we would like to say how proud and privileged we feel to have worked with such a motivated and diligent group of students.

We wish you all the very best for your future.

Yours faithfully

Alex Pearson Assistant Principal