

Our Ref: MLO/ACR

17th May 2023

Music Tuition at Outwood Academy Danum

Dear Parent/Carer,

Learning a musical instrument can be one of life's greatest joys, especially when one can perform and make music with others in choral and instrumental ensembles, as is encouraged at Outwood Academy Danum.

Lessons are open to students at all levels including complete beginners. Music lessons are an excellent way for students to develop their skills and understanding of music, as well as giving them the potential for a lifelong passion and opportunity for social development.

Outwood Grange Academies Trust is committed to providing opportunities for students to experience the learning of a musical instrument and individual and small group instrumental tuition is available at Outwood Academy Danum from Year 7 onwards.

The following music tuition is offered:

Individual lesson (20 minutes)

Paired lesson (20 mins)

Please note that the availability for some instruments is limited due to demand.

Cost of Lessons

The cost of peripatetic lessons from September 2023 will be £11 per individual 20 minute lesson provided by Doncaster Music Service, Session Player and Keith Ramskill. Shared lessons may be available for beginner students which will reduce the cost, although all students need to be of a similar standard for this to work effectively.

You will be invoiced by the academy for each term's lessons, to be paid termly in advance. Lessons missed due to the student's absence from school (due to illness, for example) are charged to parents. Every attempt is made by the music department to rearrange lessons

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

which will otherwise be missed because of the teacher's absence; if an alternative solution cannot be found the lesson will not be charged to parents.

Payment can be made for the whole year or termly on the online payment system, iPayimpact. If you have any problems with this, please contact the Finance Office. Lessons will not normally commence until payment is received.

Students taking GCSE or A level music may learn one instrument free of charge.

Music Tuition Request

In order to plan music tuition for the coming year, we ask you to complete and return the form attached to this letter. Please note that it can be difficult to arrange lessons starting during the course of the school year. Although every effort will be made to arrange lessons requested after the start of the school year, spaces may not always be available, and a waiting list will be created if necessary.

Exemptions

Students registered for free school meals are exempt from music tuition fees. Please note that free school meals registration is necessary. To qualify for this exemption the child's parents (or carers) must meet the criteria set out in A Guide on How to Obtain Free Schools Meals which is available online or from the academy.

Organisation of lessons

These usually take place during the school day on a rota to ensure that students do not miss the same lesson each week. It is the student's responsibility to check the timetables displayed on the music corridor and in the individual instrumental google classrooms for any updates or changes. Students must talk to the instrumental teacher directly if they need to change their lesson time or message via google classroom if they cannot attend.

Performance Opportunities

Ensemble performance fosters skills of teamwork and the ability to respond with sensitivity to others. We are very excited to be able to offer a wide range of activities including 'Rock Band', 'BEAT IT' and 'Danum Voices'; there will be opportunities to perform regularly throughout the academic year and a chance to audition for the Outwood Performer of the Year Competition held annually every July.

Examinations and Assessment

A progress review or report from the instrumental teacher is sent to parents. In addition students may take external examinations, usually (ABRSM) Associated Board of the Royal Schools of Music, Trinity Guildhall or Rock School. Students will only be entered for these exams after discussion has taken place between the teacher and parents.

Termination of lessons

You are required to attend lessons for the entire academic year and must give the academy a term's notice if you wish to discontinue your instrumental tuition. We ask that you inform Ms Lowry in the music department of such a change in writing, so that we can make arrangements to fill your place as soon as possible. If the space cannot be filled, you will be charged for the academic year.

Lessons during the examination period

Students taking GCSEs and A levels examinations are expected to attend lessons during study leave (if applicable) and, if necessary, to arrange alternative times well in advance when their examination timetables are known.

Student Obligations

Students are required to purchase their own tutor books, music and accessories e.g. reeds, valve oil, replacement strings etc. and support extra-curricular music activities when they have reached the required standard. Students are also required to check google classroom regularly for changes to the timetable and turn up to their lessons on time.

Loan of Instruments

Doncaster Music Service has an excellent stock of musical instruments for the use of students receiving instrumental tuition in the academy. There is no charge for the loan of instruments for the first year of tuition and then a small termly charge applies. A loan agreement with Doncaster Music Service will be organised by your instrumental teacher. Senior and/or more advanced students will generally be encouraged to purchase their own instrument.

Conditions of Loan

The student and parent/carer agrees to take the utmost care to maintain the instrument and protect the instrument from loss, theft or damage. Any instructions on the care and maintenance of the instrument must be strictly observed. An instrument must never be

played by any person other than the student to whom it is loaned - except with the permission of the instrumental instructor. Instrument cases must never be opened in transit. If a student wishes to play a loaned instrument in orchestras, bands, or organisations other than those run by academy, permission must be sought (in writing) from Ms Lowry. Instruments must be returned immediately to the Instrumental Instructor under any of the following circumstances:

- Lessons are stopped
- A student leaves the academy
- The instrumental instructor or academy requires the instrument to be returned.

Loss or Damage

Loss or damage to the instrument must be reported immediately to the instrumental instructor. Doncaster Music Service will be responsible for repairs that are due to wear and tear. The parent/carer will be responsible for repairs that become necessary due to accidental or wilful damage. The parent/carer will be invoiced for the cost of any repairs if appropriate. The parent/carer is advised to insure the instrument either through household insurance or specialised musical instrument insurance.

If you would like your son/daughter to have instrumental lessons, please return the music tuition agreement form below. The music tuition request form should be returned addressed to Ms Lowry at the Student Information Desk.

Yours sincerely,

Ms M Lowry

Ms Lowry



Music Tuition Agreement 2023/24

Please return to Ms Lowry or student information desk (SID)

Student name: _____ Year and VMG: _____

Instrument(s): _____

I have understand and accept the following terms and conditions of learning:

- I understand that my commitment is to pay for the whole year of lessons, even if my son/daughter decides to give them up;
- I understand and support the expectations set out in this letter that my son/daughter will attend lessons, school groups and to practise;
- I am aware that lessons cannot start until payment has been received.

Please tick as appropriate

- I will make payment of £420
- I will make three payments termly as advised; £140 (individual 20 min)
- I will make three payments termly as advised; £70 (shared lesson)
- My son/daughter is taking GCSE/ A level music and qualifies for free tuition in one instrument
- My son/daughter is registered for free school meals and qualifies for free tuition of one instrument.

Signed parent/carer: _____ Date: _____

Print name: _____

Phone number: _____

Email: _____